



**Position Announcement**  
**Deputy Policy Director**

The Michigan Environmental Council seeks a Deputy Policy Director to lead and support MEC efforts to defend Michigan's environment by shaping policy decisions made in the State Capital.

**Responsibilities**

- Work with MEC Policy Director, and other Policy Staff, to develop and advance environmental policy reforms in the State Capital.
- Analyze environmental policy proposals (both legislative and executive branch) and monitor their progress through state decision-making processes.
- Meet with lawmakers and executive agency officials – and testify at committee meetings and departmental hearings – in support of environmental protections.
- Organize opportunities for representatives of MEC member groups and other allies to make their voices heard with elected representatives and government officials.
- Coordinate key environmental policy campaigns by facilitating coalition meetings and ensuring campaign plans are implemented according to schedule.
- Recruit new allies for MEC's advocacy work, particularly from constituencies traditionally underrepresented in environmental campaigns.
- Produce, with MEC Policy Staff, MEC's weekly Capitol Update, and develop additional tools for communicating with MEC member groups and other allies on the status of key policy initiatives in Lansing.
- Respond to media inquiries as appropriate.
- Assist in the preparation of proposals and reports to funders.
- Provide content for MEC's quarterly newsletter, website and other publications.
- Duties as assigned.

**Desired Qualifications**

- Legislative experience, 1-3 years.
- Professional experience in at least one of the following areas: public policy advocacy or analysis, coalition facilitation, the legislative process or political campaigns.
- Passion for environmental protection, interest in the political process, and commitment to diversity required.
- Familiarity with environmental issues and expertise in one or more of MEC's core program areas.
- Direct or related experience reaching out to potential new coalition partners, particularly those traditionally underrepresented in Michigan's environmental community.
- Excellent communications skills.
- Ability to work well independently and as part of a team; meet deadlines; and balance multiple tasks.
- Bachelor's degree or equivalent experience.

### **Compensation & Related Matters**

- Salary commensurate with experience.
- Paid vacation and health/dental insurance provided.
- Employer-matched retirement plan available.
- Position based in Lansing, Michigan
- Successful candidate will work under the direction of MEC Policy Director

### **Application Procedure**

**Deadline: Friday, June 9, 2014**

To apply, send a cover letter, three references, a writing sample (1-3 pages), and your resume to:

Chris Kolb, President  
Michigan Environmental Council  
602 West Ionia Street  
Lansing, MI 48933

It is preferred that you email materials (as one PDF, please) to [jobs@environmentalcouncil.org](mailto:jobs@environmentalcouncil.org). If you have questions, contact Judy Bearup at the email address above or call 517-487-9539.

*The Michigan Environmental Council (MEC) – a 501-(c)(3) charitable organization – was founded in 1980 and is a coalition of over 60 environmental and public health organizations with more than 200,000 individual members. For 34 years, MEC has provided a voice for the environment at the State Capitol. In addition to serving as a clearinghouse of environmental information, MEC develops public policy, educates elected officials and the public, and provides training and support to member organizations.*

**MEC is an equal opportunity employer**